

Steven Goodkind, P.E.
Director of Public Works



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Patrick Buteau
*Assistant Director
Parking & Fleet Services*

MEMORANDUM

To: Board of Finance & City Council
From: Patrick Buteau, Asst. Director
Date: June 13, 2013
Subject: Equipment Maintenance Line Item Transfers

Please authorize the following Equipment Maintenance line transfers to allow for moving existing budgeted funds within the budget to those which will need them.

Transfer \$40,000 from line item 19-151-6212_110 Diesel Fuel to the following two line items: 19-151-6212_100 Unleaded Fuel in the amount of \$20,000 and to line item 19-151-6300_100 Maintenance & Repair Parts in the amount of \$20,000.

Thank you for your attention to this matter.